

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

REQUISITION NO:	RQ951704
CAPTION:	Indirect Cost Rates and Overhead Rates
PROPOSED CONTRACTOR:	MHM Financial Services, Inc.
PROGRAM AGENCY:	OCFO – Government Services Cluster

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of the Chief Financial Officer (OCFO) Government Services Cluster has a need for a continuation of auditing of Indirect Cost Rate and Overhead Rates services for the Budget Division from fiscal year 2016.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is \$25,000.

4. Period of Performance

Date of award through September 30, 2017.

5. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. MHM Financial Services, Inc. (MHM) conducted a review of Indirect Cost Rates and Overhead Rates for the FY 2016 Audit of Parsons Transportation Group, Inc. and Subsidiaries as well as compliance with the AASHTO Uniform Audit and Accounting Guide for Audits of Architectural and Engineering (A/E) Consulting Firms.
- B. The OCFO is required to conclude this audit on an annual basis. Since the initial review began with MHM, the company is the most reasonably knowledgeable and therefore cost effective for the conclusion and issuance of a final report.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Christopher Shorter
Director, Department of Public Works

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter
Chief Procurement Officer